

Exporting Student Data to MS Excel

Student information and results from Star Reading, Star Maths, Star Early Literacy and Accelerated Reader can be exported from Renaissance Place into a CSV file compatible with MS Excel. This allows teachers to save student information as well as test data from these programs to be used in other forms across the school including graphs and reporting.

Note: Only staff with Administrator capabilities can export data from Renaissance Place.

To Create a CSV File:

1. As an Administrator, log into your school's Renaissance Place.
2. On the Home Dashboard, select Users and then Export Information at the bottom of the menu.



3. Once on the Select Student page, you will see a variety of different data points to export. You can choose to export information for the entire School, or by Teacher, Class or Year as displayed below.

Select Student
Click on Export for an item, or click on its name to see more levels

Name	Number of Students*	Export
Renaissance Learning Academy	572	
Renaissance Learning Academy	572	Export
Teachers Classes Years		
Aaron, Tom	5	Export
Chipping, James	20	Export
Marsden, Sarah	5	Export
One, Teacher	5	Export
Teacher, Year 2	54	Export
Teacher, Year 4	55	Export
Teacher, Year 5	58	Export
Teacher, Year 6	58	Export
Teacher, Year 7	117	Export

Click here to Export data for the entire school i.e., all students enrolled in the program.

Select Teacher to export any students assigned to a particular teacher.

Select Class to export a specific class set of data.

Select Years to export the data for an entire year level or cohort.

Click here to export on a specific Teacher, Class or Year once it displays.

- Once you select Export, it will display a Flat File Student Assessment Export list as shown below. Select the flat file relevant to the program data you would like to create and click next to continue.

Flat File Student Assessment Export - export Renaissance Place student assessment result data into a delimited text file

<input type="checkbox"/>	Accelerated Reader-RP Detail
<input type="checkbox"/>	STAR Early Literacy Assessment Detail
<input type="checkbox"/>	STAR Maths Assessment Detail
<input type="checkbox"/>	STAR Reading Assessment Detail

- Select the start and end dates for the data that you want to export. Type the dates or click on the calendar buttons to select the dates; then click Next.

Renaissance Place *Real Time*

Home > Personnel and Students > Export Students

Assessment Detail Export Options

Students: **All Students for Ellis, Catherine**
 Renaissance Place Export: **Accelerated Maths, Accelerated Reader, Student Data, STAR Reading**
 Diagnostic Export: **None**

Flat File Student Assessment Export: **Accelerated Reader-RP Detail, STAR Reading Assessment Detail**

(*Required Field)

Export Start Date*	<input type="text"/>	<input type="button" value="Calendar"/>
Export End Date*	<input type="text"/>	<input type="button" value="Calendar"/>

- Click download next to each file to download as a CSV and save to the desired location. Click Done after you have finished downloading your files.

Generating Export Files

Your export files are being generated. Wait for all links to appear before clicking them to download the export files.

Students: **All Students for Teacher, Year 4**

Flat File Student Assessment Export

Accelerated Reader-RP Detail	Download
STAR Reading Assessment Detail	Download

If you require any assistance with our programs, please contact us via the LiveChat function on your RP site or email our Customer Service team at enquiries@renaissance.com